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Date: 11-11-15

**NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING AND AGENDA
FOR THE ARROWCREEK HOMEOWNERS' ASSOCIATION**

The purpose of this notice/agenda is to inform you of the date, time, place and action items of the upcoming scheduled meeting of the Board of Directors. This meeting will be recorded in accordance with NRS 116. Draft minutes of this meeting will be available within 30 days after the meeting date. A copy of the audio recording, the minutes or a summary of the minutes of the meeting shall be provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter. Minutes, together with other important HOA information is posted on the website at www.arrowcreek-hoa.com. An owner may record on audiotape or any other means of sound reproduction a meeting of the executive board if the owner, before recording the meeting, provides notice of his or her intent to record the meeting to the members of the executive board and the other units' owners who are in attendance at the meeting. An Executive Session of the Board will be held prior to, the board meeting to discuss CC&R violations, please see separate agenda (executive session is board members only). Agendas are posted on the www.arrowcreek-hoa.com website.

DATE/TIME: TUESDAY, DECEMBER 1, 2015, 5:30 pm

Location: The Club at ArrowCreek, 2905 ArrowCreek Parkway, Reno, NV

AGENDA

Action may be taken on each item on the agenda. *Per NRS 116.3108.4(b) the items listed on the agenda include a description denoting what action may be taken on the items. Presentations to the board are limited to a 15 minute time limit with 5 additional minutes allowed for question/answers. All meetings will be conducted using the ArrowCreek HOA Parliamentary Procedures Resolution approved 11/1/11.*

AGENDA

Pledge of Allegiance

- 1. Call to Order, Board Introductions, Roll Call, and Determination of Quorum**
- 2. Homeowner Comments:** *Owners have the right to speak to the Board. This period is devoted to comments related to agenda items from property owners and discussion of those comments. Please note that the Board may limit the time for individual comments. A time limit of three minutes has been allotted per owner. No owner can give away their allotted time to expand another owner's time.*
- 3. Golf Ballot Vote – Documents & Schedule of Events** – Review of the documents and schedule of events in anticipation of the golf ballot vote. Take action as follows:
 - Approve the materials to be distributed to the homeowners prior to the vote
 - Approve the timeline for the mailing of the materials, the schedule for informational meetings and the mailing of the ballots
- 4. CC&R and Bylaws Revision** – Review the CC&R and Bylaws changes to be sent to the members for vote. Action
- 5. Homeowner Comments:** *Owners have the right to speak to the Board. This period is devoted to comments by units' owners and discussion of those comment about any matter affecting the community. Except in emergencies, no action can be taken upon a matter raised unless the item is specifically included on the agenda. A time limit of 3 minutes is allotted per owner.*
- 6. Adjournment**