



HOA Website: www.arrowcreek-hoa.com; HOA Email: acservic@associaasn.com

Date: 9/9/16

BOARD OF DIRECTOR NOMINATION FORMS NOW BEING ACCEPTED

Dear ArrowCreek Owner:

BOARD NOMINATIONS - It's that time of year when the HOA is looking for volunteers to run for the board. The ArrowCreek HOA Board of Directors consists of seven 7 Directors who manage the affairs of the Association. Each board member also participates on committees as needed.

Candidate nominations forms are now being accepted. **There are four (4) open board positions each for a 2-year term. The election will be held at the Annual Members Meeting on December 6, 2016.** Enclosed with this letter are a Nomination Form and Candidacy Disclosure Statement. If you have an interest to serve the community, please complete, sign and return the enclosed forms to Associa Sierra North. **For your name to be placed on the election ballot, completed nomination forms and candidate statements must be returned to Associa Sierra North by Wednesday, October 26, 2016, 5:00 PM.**

Each candidate who has submitted a nomination form for election as a member of the executive board may request that the association send a candidate informational statement. **If you wish to include a candidate statement, please return it with your nomination forms to be sent together with the ballot.** Per Nevada law the following candidate statement requirements apply:

- (1) Must be no longer than a single, typed page;
- (2) Must not contain any defamatory, libelous or profane information

Please note that per NRS 116.31034, each person who is nominated as a candidate for a member of the executive board must (a) Make a good faith effort to disclose any financial, business, professional or personal relationship or interest that would result or would appear to a reasonable person to result in a potential conflict of interest for the candidate if the candidate were to be elected to serve as a member of the executive board; and (b) Disclose whether the candidate is a member in good standing. ("good standing" means the candidate has no unpaid and past due assessments or construction penalties that are required to be paid to the association).

ELECTION BALLOT NOTICE: If, at the closing of the prescribed period for nominations for membership on the executive board, the number of candidates nominated for membership on the executive board is equal to or less than the number of members to be elected to the executive board at the election, then the association will not prepare or mail any ballots to units' owners and the nominated candidate shall be deemed to be duly elected to the executive board.

If you are interested in being involved in the community but not on the board, the Association also has several committees and clubs. Committee Charters and Committee Interest Forms are posted on the www.arrowcreek-hoa.com website. Club information is available through the ArrowCreek Residents Club. Appointments for committee members are held annually in February. If you are interested in serving on a committee, please let us know.

Should you have any questions about any of this information, please do not hesitate to contact our Community Manager Jeanne Tarantino, PCAM at Associa Sierra North – Direct line 775-334-7403. Thank you!

Sincerely,
The ArrowCreek HOA Board of Directors

ARROWCREEK HOA

c/o Associa Sierra North – 10509 Professional Circle #200, Reno, NV 89521
Phone: 775-626-7333; Fax 775-626-7374; **Email: acservice@associasn.com**

September 9, 2016

BOARD OF DIRECTORS – CANDIDATE NOMINATION FORM

Dear ArrowCreek HOA Homeowner,

In accordance with NRS 116.31034, all homeowners are eligible to run for the Board of Directors. Please complete this form and the Candidacy Disclosure Statement if you wish to place your name on the election ballot. Ballot counting and announcement of results will be held at the Annual Meeting of the Members on **Tuesday, December 6, 2016**. **Homeowners will be voting to elect four (4) Members to the Board of Directors**, each for a 2-year term from December 2016 to December 2018. **To have your name placed on the election ballot, completed nomination forms and candidate statements must be returned to Associa Sierra North at the address stated above no later than Wednesday October 26, 2016 by 5PM.**

Please print legibly or type and sign below. This completed and signed form, signed Disclosure Statement and your one page candidate statement (optional) will be mailed to the membership with the voting ballot.

NAME OF NOMINEE: _____

PHYSICAL ASSOC ADDRESS & LOT # _____

PHONE AND/OR EMAIL (OPTIONAL): _____

OCCUPATION: _____

List your experience or professional accomplishments (approximately 50 words or less):

How would your participation benefit the HOA and what specific issues or area of association management are of concern to you? (50 words or less):

NRS 116.31034 requires that any applicant for a Board of Director position disclose any possible conflict they may have in serving on the board. Please indicate any possible conflict of interest that may affect your serving on the Board:

_____ NO CONFLICTS; _____ YES, I MAY HAVE A POTENTIAL CONFLICT AS FOLLOWS:

I have been an Owner at ArrowCreek as of: _____; I have been a Resident at ArrowCreek as of: _____

I am a member of the ArrowCreek Golf Club: Yes _____ No _____

I will be willing to serve on the Board of Directors:

Signature _____ **Date:** _____

The Candidate Disclosure Form must also be completed, signed and returned. If you wish, you may also include a one page candidate statement to be sent with these forms to the members. The candidate statement is optional.

ARROWCREEK HOA

CANDIDACY DISCLOSURE STATEMENT

(Please Print or Type)

Name

Address

(*Street*)

(City)

(*State*)

(Zip)

Are you a unit owner? ☐ Yes ☐ No

(NOTE: SB 182(13) modifies NRS 116.31034(1) to state: Except as otherwise provided in subsection 5 of [NRS 116.212](#), not later than the termination of any period of declarant's control, **the units' owners shall elect an executive board of at least three members, all of whom must be units' owners.**)

Per NRS 116.31034(8) (a) and (b), please complete the following information regarding your candidacy.

8. Each person whose name is placed on the ballot as a candidate for a member of the executive board must:

(a) Make a good faith effort to disclose any financial, business, professional or personal relationship or interest that would result or would appear to a reasonable person to result in a potential conflict of interest for the candidate if the candidate were to be elected to serve as a member of the executive board; and

Please respond to the statutory requirements cited above. Attach additional sheets, if necessary.

(b) Disclose whether or not the candidate is a member in good standing. For the purposes of this paragraph, a candidate shall not be deemed to be in “good standing” if the candidate has any unpaid and past due assessments or construction penalties that are required to be paid to the association.

I am a candidate in good standing as defined above. ☐ Yes ☐ No If no, please explain:

The candidate must make all disclosures required pursuant to this subsection in writing to the association with his candidacy information. The association shall distribute the disclosures to each member of the association with the ballot in the manner established in the bylaws of the association, however, SB 183 (14) states: The association is not obligated to distribute any disclosure pursuant to (NRS 116.31034) if the disclosure contains information that is believed to be defamatory, libelous or profane.

Any additional information provided by the candidate for the executive board is voluntary and is not a requirement under NRS 116.31034.

NOTE: Nothing cited in this disclosure is intended to prevent a potential candidate from running for the board of directors. Further, the board will not prohibit a candidate from appearing on the ballot for failure to provide a disclosure statement, or for providing an inaccurate one or one with content that is defamatory, libelous or profane. Should a candidate not complete a disclosure statement, or should it contain content believed to be defamatory, libelous or profane, the board will note the fact in a statement to be included with election-related mailings. Further, a complaint may be filed with the Real Estate Division against the candidate who does not comply with the disclosure requirement.

Signature of applicant X

Date: _____